

(ON COMPANY LETTER HEAD)

Date : _____

The Visa Section
Embassy of India
Tel Aviv

Dear Sir,

Mr./Ms. _____ holding Israeli passport no. _____ is working in our company as _____ (designation) since _____ (period) would be travelling to India on behalf of our Company.

Mr. _____ would be meeting our client / business associate M/s. _____ (name of the company and address) for business promotion / meetings etc. He would be in India from _____ to _____. Our Company is responsible for all his costs and expenses.

Request you to kindly issue him business visa for _____ months, as he will be required to travel to India more frequently in connection with our business.

Thanking you,

Yours faithfully,

(Name & Signature of the Authority
& Rubber stamp of the Company)
